**Timeline for the Neighbourhood Plan process – Copdock and Washbrook**

|  |  |
| --- | --- |
| **Date** | **Event** |
| August 2017 | Babergh and Mid Suffolk Joint Local Plan |
| 8 November 2017 | Public meeting convened by the Parish Council to discuss the local plan |
| 3 September 2018 | Information session held by the Parish Council at Village Hall to gather interest and volunteers for a Neighbourhood Plan group |
| 4 September 2018 | Parish Council formal decision to pursue Neighbourhood Plan and for formation of a steering group |
| 13 September 2018 | Formation of the steering group and first meeting |
| 21 September 2018 | Designation of neighbourhood area |
| 29 October 2018 | Meeting with representatives from Lawshall Neighbourhood Planning Group |
| 7 November 2018 | Steering Group meeting and introduction to Ian Poole, Place4People Planning Consultancy Ltd. Decision made to pursue ‘allocation of sites’ route. |
| 22 November 2018 | Fee quote/proposal received from Places4People Planning Consultancy Ltd |
| December 2018 | Update in InTouch magazine |
| 12 December 2018 | Steering group meeting |
| 7 January 2019 | Fee quote/proposal received from Alison Farmer for a landscape character assessment |
| 8 January 2019 | Funding application submitted |
| 22 January 2019 | Steering group meeting |
| 28 January 2019 | Verbal approval for funding |
| 1 February 2019 | Formal notification of funding |
| 6 February 2019 | Site Options and Assessment Technical Support approved, Jo Beech, AECOM |
| 12 February 2019 | Steering Group Meeting |
| 19 February 2019 | Steering group process planning meeting with Places4People (Ian Poole) |
| 20 February 2019 | Conference call with Jo Beech re Site Options and Assessment |
| 13 March 2019 | Housing Needs Assessment Technical Support approved, Ivan Tennant, AECOM |
| 25 March 2019 | Steering Group Meeting |
| 2 April 2019 | Design, including Design Codes Technical Support approved, Ben Castell, AECOM |
| 10 April 2019 | Full day site visit from AECOM for Site Assessment |
| 16 April 2019 | Questionnaire sent for printing |
| 18 April 2019 | Questionnaire returned from printer |
| 18 April 2019 | Conference call with Akwesi Osei from AECOM, re Housing Needs Assessment Technical Support |
| 19 - 22 April 2019 | Distribute questionnaire to each household in Copdock and Washbrook |
| 23 April 2019 | Steering Group Meeting, Alison Farmer attending, Simon’s house |
| 27 April 2019 | 10.00am – 12 noon, Village Hall, drop in to support residents to complete the questionnaire |
| 5 May 2019 | Closing date for online questionnaire  All questionnaires to be returned |
| 14 May 2019 | 7.15pm, Steering Group Meeting |
| 16 May 2019 | 5.30pm, site visit from AECOM re Design Codes Technical Support |
| 3 June 2019 | Steering Group Meeting, 7.00pm, Church Room. Ian and Alison attending, Church room booked |
| 20 June 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Ian Poole attending Church Room booked |
| **24 June 2019** | **Babergh publish their draft plan** |
| 29 June 2019 | Village Consultation, celebration event, 11.00am – 3.00pm Copdock Primary School |
| 16 July 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 6 August 2019 | Steering Group Meeting, 7.00pm, Mike’s house |
| 8 August 2019 | BABERGH AND MID SUFFOLK JOINT LOCAL PLAN CONSULTATION (July 2019) (Venue: Copdock & Washbrook Village Hall) |
| 20 August 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge (Ian attending) |
| 17 September 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 21 September 2019 | Village Consultation, celebration event, Copdock Primary School |
| 23 September 2019 | Steering Group Meeting. Purpose of meeting solely to submit NP response to Babergh. |
| 15 October 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 19 November 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 12 December 2019 | Christmas party |
| 17 December 2019 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 19 December 2019 | Write the Plan including the site allocations and site layouts |
| 18 January 2020 | Pre-Submission by Parish Council for minimum 6 weeks. January PC meeting and start consultation |
| 21 January 2020 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 18 February 2020 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| 17 March 2020 | Steering Group Meeting, 7.15pm to 9.30pm, Village Hall lounge |
| TBA June 2020 | Village Plan Referendum |